

AEAI, Inc. Executive Council Meeting February 27, 2010

Members in attendance:

Brad Venable, Connie McClure, Terri Nagel, Pam Anschutz, Buffy Rogers, Jill Sayers, Pattie Cummings, Beth Roop, Lili Stokes, Rita Jacks, Carrie Billman, Sidney Allen, Addie Simpson, Linda Sherfick, Kevin Schultz, Trish Korte, Sandy Hall, Jeanne Nemeth, Catherine Bowyer, Mary Ann Anderson, Herb Eveland, Leah Morgan, Clark Fralick, Marcia Carson, Patti Moore, Clyde Gaw, Sue Uhlig, Sue Perry, Gayle Holtman

Excused Members:

Bret Bailey, Amy McCabe, Cindy Borgmann, Ralph Bailey, Diane Cole, Lori Kaylor, Jane Lohmeyer, Marjorie Manifold
Call to Order St 10:05 AM Brad called the meeting to order.

Announcements:

Welcome and Introduction of new Executive Council Members & Visitors

Eric of Indiana State museum advised of current events and welcomed AEA

Brad welcomed new Exec. Board members: Buffy Rogers (secretary), Catherine Bowyer (student rep), Addie Simpson (District 5 co-rep), Jeanne Nemeth (Higher Ed co-rep), MaryAnn Anderson (Museum Ed Rep)

Letters of Appreciation to Resigning Executive Council Members, other resignations and needs...

All signed thank you letters after resignations to Amber Shatto, Judith Irving, Barb Kuntz, for Ex Board Services.

Barb Kuntz is resigning her Elementary Division position; is anyone interested or know of a nominee?

Executive Council List, Committee/Position Appointments

Please review and make changes as necessary, especially eliminating any extraneous information.

REPA Follow-Up Discussion: Carrie Billman & Cindy Borgmann

Carrie will be on board until 2013 and is their parliamentarian due to experience with it thru AEA (thanks Brad).

REPA is currently a 90 page document and after 4-5 versions was completed before Feb (Race to the Top).

Carrie shared the cliff-note version of the bill and can put you in contact with Pat Mapes to answer questions.

[Carrie please check spelling of contact and provide the web address so we can access copy of cliff notes too.](#)

Arts Coalition Grant Update: \$6,796 (75%), remainder coming once final forms are received.

Per Gayle Holtman the IAC grant to AEA was not cut as had been previously reported.

Summer Retreat: July 30-31, Ft. Wayne Grand Wayne Center: nothing to report yet

501(C) 3 Application: Current Status

Points making this needed: allows for lobbying, was voted on by council, allows cheaper mailing rates and tax deduction for mailing expenses. (Connie McClure also worked on this)

Brad read letter from Melanie Dixon/NAEA as regards progress in attaining non-profit status for AEA (copy on file) Questions on what Percentage of AEA activities are not for profit. Original March 3 deadline for response has been extended 2 weeks.

"Top 3 in 3" Brad requested in hopes of expediency during meeting that each report choose the top 3 issues to report on for each member.

Secretary's Report (Buffy Rogers) hard copy of minutes from Exec meeting at conference were dispersed. Carrie Billman moved to accept the minutes Jill Sayers seconded and they were passed unanimously.

Treasurer's Report (Pam Anschutz) presented the year's summary, 2010 budget, pie graph and written summary of conference expenses, and a comparison chart of the past 3 conferences. One conference bill was paid Jan 10 so it is not on budget nor was the grant of \$6500. Though ending balance was -\$29000, current balance is \$20,000.

Discussion Item: Audit, End-of-the-Year Financial Issues: auditor saw no problems and she will also do taxes.

Pam is resigning her post in the Fall and would be willing to work with her replacement over the summer so all will be in place in the Fall. All is on Quick Books.

Terri Nagel moved to approve the treasurer's report, Marcia Carson seconded.

Discussion: M Carson asked about legality of gifts given by not-for -profits. Brad responded the gifts to keynotes were not from AEA, he is working closely with Carol through NAEA to be sure small gifts are allowed.

Conference discussion per Leah Morgan it use to be you could put on a conference for a flat rate but currently have to pay per person. If we have the conference in a nice place people seem to be willing to pay for it. The downturn in economy could have caused smaller numbers to attend. Patti said University Place nicked and dined us charging for every little thing. Per Clark Fralick our CD comes due in April 2011 and Pam raised question to rollover or what?....

Pam Additional expenses this conference were online registration, payments to 4 Herron Professors who presented workshops

Brad next year on line registration will not include the start up expenses

Jeanne Nemeth said high conference costs might have kept students from attending, this was the 3rd year Herron has sponsored the event and with Cindy Borgmann on sabbatical next year, it is time to give another school an opportunity.

Patti Moore said rooms for 2011 conference are already underway with rooms @ \$79, we are moving away from University Place due to expense; Marten House considered and possibly use the Pyramids as conference center.

Another issue is questionable membership: 100 people were questionable this conference, specifically: registered for 1 day stayed for 3, did not pay dues but used bogus or expired numbers, attended workshops but did not pay for them. There is a need to fine tune accountability.

Treasure's Report was accepted unanimously.

President's Report (Brad Venable)

Brad reported on negative numbers in membership and with regards to finances. He has spent his time answering the avalanche of calls about state problems REPA and programs cuts and reductions. Brad usually writes 7 letters per month but wrote 67 in January to lapsed members.

Clyde is collecting information on corporations that are considering program cuts, and sends contact information to Brad for him to send letters to board members urging restraint. Keep that information stream flowing.

Please be accurate with information and do not feed him with rumors. Some resulting positive feedback from School Board members has come in stating that they do not plan to cut programs.

Regarding financial issues, he reported that increases in Membership also increases funds.

Additionally, he asked that Council members collect non-member names to create list of non-members in your area Initiated a NAEA collaboration with Deborah Reeve to jump start email blast to people who had fallen off.

Worked with President Barbara Resch at IMEA (music teachers) conference

Pam A asked Brad to send out a copy of the "email blast" letter for all to use.

Leah M suggested we write letters to support librarians and others who are also facing RIF.

Discussion Item: CRUs

Rita Jacks wrote 55 certificates for the conference.

Any professional development can be sent to Rita and she will plug into the form and send out. There is a post workshop 30day deadline that must be met.

CRU's are still in place post REPA but may be called something else in the future; for example ceramics, workshops, mentoring of teachers (Carrie has a list of Growth points)

30 instructional hours = 15 CRUs = 1 college credit

Brad What shall we do? Only offer to AEAI members, anyone who emails the information, anyone who reads what has been advertized? Cost is a factor as mailing has been \$75 and \$65, Should there be another position on the board? Coordination or delegation is difficult Leah could work on a program where workshop coordinator could fill out an excel spreadsheet with participants information and Rita could merge it into her CRU forms.

See later in report about CRUs.

President-Elect Report (Terri Nagel)

Terri promoted Arts Advocacy (Jan 26th and Feb 9) to be done professionally as our presence is more than just circulating. Unfortunately was unable to talk to legislators she had appointments with as they were in caucus or meetings all day working on SB309 and HB 1367. (Others in attendance were Patti, Brad, Sydney, Gayle and Buffy) Legislators apologized to Terri for being unable to talk to us.

Personal connections with non-members and members serve to attract others to our organization. She attended a dinner meeting in her district in an informal setting. In an effort to support each other, Terri will send out letters for those AEAI members presenting a workshop at the Baltimore conference this spring.

Marcia Carson moved that we approve all standing committee reports at the end of the meeting, seconded by Sydney Allen, approved unanimously.

Standing Committee Reports

Nomination Committee (Connie McClure) Executive Board needs nominations for President-elect and Treasurer. 2010 even numbered district reps are up for election this year.

Sandy Hall Question Who appoints when someone retires from board early?

Brad appoints i.e. Barb Kuntz Elementary Div.

Budget Committee (Connie McClure) Thanks to Pam for spreadsheet. An effort needs to be made across the state to make the budget up annually.

Publications (Jane Lohmeyer) In Jane's absence, this was considered by Connie McClure. Contact Clark, Clyde, Patti, Pam, and Jane work on this. It has moved from a 2 page document to a color magazine. We need advertisements to pay for the magazine. All on the board could try to sell one advertisement. Workshop should make money if you can. Scholarship money belongs to AEAI members.

Conference Committee (Patti Moore) 2009 Fall Convention (IUPUI) Over booking hotel rooms lost \$3200, banquet \$800. Vendor tables had to given to non-profits who couldn't afford them (IAC, State museum, children's museum) as a goodwill move. Awards program was not well attended. There seemed to be some confusion over the banquet and awards ceremony not being combined. Jeanne Nemeth suggests this be the case in the future. Patti said it will depend on the venue. Per Brad all on Exec committee should have been there. Per Marcia Carson there were 15 people in the audience who were not receiving or giving awards, embarrassing for all.

Sue Uhlig was concerned that profs were paid at Herron when she was told last conference Purdue profs couldn't be paid only material expenses.

Patti also concerned that workshops were not what was advertized and should a roundtable presentation be a prerequisite for workshops?

2010 Fall Convention (Ft. Wayne), Local Chairs: Diana Cole & Lori Kaylor were absent, Patti Moore addressed this issue. For vendors, Sara Martin is sending out packets of sponsorship ideas for tables at the convention. They can check off what they need. Last year there were 75 packets this year there are 150 packets. April 1 is the proposal deadline, Clark Fralick has the form. The contact deadline for publishing is June 1. Keynote Eric Jensen is expensive. St Francis is paying for all of Thursday night.

2011 Fall Convention (IUPUI or....)Possibilities at the Pyramids in using the Art Institutes. Motels are Marten House or Embassy Suites. Marten House wants the contract signed now, benefit being it is the same price as offered in 2005.

Youth Art Month Committee (Sue Perry) March 7 is set up. The display board shipment was incomplete she is unsure of what is missing yet. Music is the only missing component for the opening
Other issues there are Budget cuts at Tippecanoe School Corporation. Initially all music art, PE and librarians and counselors were to be cut, now music, art and PE are at 50% counselors and librarians are at 80%. She continues efforts to support, next Friday pink slips will be issued next year 1st, 2nd and 3rd year teachers are on the chopping block.

Sue also sent around, to be signed by all, thank you letters to: Gayle Holtman for YAM money granted 2009. Swope Alliance for hosting refreshments 2009, Cathy Trout for judging 2010 and Shiela Klinker for reading the official proclamation from Gov Daniels 2010.

Advocacy Committee (Clyde Gaw) We all need to work to the same end. On the 1st front: working to support SB309, written by Ron Alting, and HB1367, written by Porter have been combined and as such is currently supported by AEAI. ISTA (Nancy Papas) is a good source of information. It is a critical time to speak out. On the 2nd front: local school board Thanks for sending information to collect statewide.

On the 3rd front: individual advocacy

Per Terri Nagel be sure to advocate within the next two weeks as legislation will close at that point.

Membership Committee (Sue Uhlig) District reps have been emailed about memberships. They have been declining in the past years. AEAI NAEA

2008	517	18600
2009	497	17500
2010	472	16700

The goal is to increase membership by 50%. Launch beginning of school year instead of now due to job loss by teachers.

Workshop attended at Inspired Fire 2-18. The group was small but they talked about membership
3-24 is a second workshop scheduled in West Lafayette at the Frank Lloyd Wright Samara House 10AM-12noon.

Awards Committee (Marcia Carson) Handbook see report 2 page list of dates. If board approves addition of this standing committee and language redefining the duties of the awards chair, Marcia will contact new members i.e., Bret Bailey. Carrie Billman called the Question Leah Morgan added a friendly amendment only AEAI members can be approved (not on document but on form for approval.) When nominee is not an AEAI member, Marcia sends a membership application along with a note that the person was nominated but cannot be considered for that year. She also sends a not to the nominator to try again next year if the nominee becomes a member. Clark suggested that the following be put under duties. Final wording is "Verify that the nominee for _____ has been an active Member of AEAI since January 1 of the year in which he/she is nominated." Patti Cummings moved that we accept the language of the awards chair duties with the addition of the friendly amendment and Terri Nagel seconded the motion, it passed unanimously.

Old Business

New Business

Election of Executive Committee Members Brad we will need to elect representatives, one from Districts and one from Divisions, to serve on the Executive Committee. This committee was approved at the General Business Meeting at the last Fall Convention. The "duties" of the Executive Committee have yet to be thoroughly discussed in the Policy and Research Committee, but the stimulus for its creation was to be able to respond to decisions that needed to be made quickly on behalf of the Executive Council in times when the entire Executive Council could not meet. Jill Sayer was nominated for the District rep. by Marcia Carson, seconded by Sandy Hall she accepted the position and it passed unanimously. Mary Ann Anderson was nominated by Leah Morgan and seconded by Carrie Billman. Herb Eveland moved to close the nominations. MaryAnn accepted after saying she thought it should go to a teacher, and it passed unanimously.

CRUs Sidney Allen moved that the CRUs are for AEAI members only as it is too much for Rita to do everyone's. Patti Cummings seconded that motion. Brad suggested a friendly amendment effective for the next Contact.

Carrie Billings called to table the CRU issue until next meeting May 1, Terry Nagel seconded table motion.

Document Retention/Whistleblower Policy Adoption. V. Under Obligation in Operational Handbook pg 18 Jill called the question, Rita Jacks moved we accept the language as written and Beth Roop seconded the motion, it passed unanimously.

Brad wants to insert a clear sheet of paper as an Operational Handbook Appendix. [Perhaps this sheet should be green.](#) MaryAnn calls the question. Beth Roop moves to insert paper, Patti Cummings seconds it, passes unanimously.

Conflict of Interest Policy Adoption Add under Obligation IV of Operational Handbook. Basically Board members must recuse self if person to do task is personally known to or related to the member. Sandy Hall called to question Pg. 18 of Constitution/bylaws/operational handbook. Terri Nagel moved we approve as written, Jill Sayers seconded, passed unanimously.

Awards Committee Duties/Members - Marcia Carson moved to add Section 10. The Awards Committee to the Constitution/bylaws/operational handbook as written. Pam Anshutz seconded and was passed unanimously.

InSEA/USEA Report (Marjorie Manifold) no report

VSA arts of Indiana (Gayle Holtman) Currently VSA is a 2 person organization and one of them may not be Gayle. Some money replaces big art grant of \$1million. VSA National is funded through Arts Education Money from Secretary Duncan and Pres Obama. Fiscal Oct 2011 unintended impact will end VSA Natl. Gayle wrote to Senators Bayh, Buyer and Lugar. Lugar's response was to calm down as nothing would be decided until Fall. Tony Bennett says it is a done deal. IAC grant of \$9061 for fall 2009 conference needs 2 more letters: Jill Sayers and Leah Morgan will write them. Pam will email top page of budget to Gayle.

Think about being grant writer for Spring of 2011 on line to help out AEAI.

Brad- who can we get to advocate for VSA? Americans for Arts.

Per Gayle Ambassador Jean Kennedy Smith was one of the main instigators of VSA. No one does this for disabled handicap students who are getting no arts exposure. We need to advocate as individuals. Arts ed. grants are competitive block grants.

FAME Representative (Terri Nagel) Annual Art Show is losing money.

Archives (Rita Jacks) Our Archives are now being stored at the Historical Society. Any one can take them there and they will be archived. Rita suggests you call before going.

Technology / Web / Web Design Committee (Leah Morgan, Clarke Fralick) Nothing has been done as of today. Pam A says the fellow has been paid \$1100 for the site. Clark and Leah will work on a list of needs for the WEB site. Brad will call and email the man working on this project.

(Connie McClure)As Connie had to leave the meeting before we covered this information, Maryann Anderson moved to table the issue, Sidney Allen seconded.

Division Representative Reports

Higher Education (Cindy Borgmann & Jeanne Nemeth) no report

Secondary/High School (Amy McCabe) report received via email Mostly Amy has spent time advocating for the arts in education.

Middle School (Sandy Hall) abstained from reporting

Elementary (Vacant)

Supervision/Administration (Ralph Bailey) no report

Student Representative (Catherine Bowyer) Of the 17 Art Ed. degree opportunities, Catherine has contact information for 13 of them.

Museum Education Representative (Mary Ann Anderson) April 8th there is an Educators Sneak peak at the IMA on Tara Donovan

Retired Art Teachers Representative (Herb Eveland) no report

District Representative Reports

District 1 (Jill Sayers)Workshop scheduled Southwest meets Midwest petroglyphs, printmaking component on April 10 in Valparaso.

District 2 (Bret Bailey) no report

District 3 (Beth Roop & Lili Stokes) District 3 Saturday art class at Ball State

District 4 (Rita Jacks & Carrie Billman) Workshops July 12-15 St Mary of the woods

District 5 (Sidney Allen & Addie Simpson) for conference 7 out of 10 counties have liasons

District 6 (Linda Sherfick) Workshop in Orleans on paper

District 7 (Trish Korte & Kevin Schultz) Survey technology needs with a power point work shop New Albany
They have 5 liasons in their district.

Adjournment: Next Executive Council Meeting: Saturday, May 1

Motion to adjourn Mary Ann Anderson seconded by Terri Nagel.

Meeting ends at 1:50PM